



ETHICAL FUNDRAISING POLICY

Date of Approval: February 2nd 2023
Version: 2
Review Date: February 2nd 2024
Policy Type: Board Policy

Review History Table

A Liquid Future's Ethical Fundraising Policy will be reviewed annually. Some circumstances may trigger an early review, this includes but is not limited to legislative changes, organisational changes, incident outcomes and other matters deemed appropriate by the Board and/or Chief Executive Officer. A Liquid Future retains records to document each review undertaken. Records may include minutes of meetings and documentation of changes to policies and procedures that result from a review.

Revised on	Version	Date Endorsed	Approved by	Content reviewed/ Purpose
28/01/2023	1	14/12/2020	ALF Board	Policy Revised
	2	02/02/2023	ALF Board	Policy Revised

Introduction

A Liquid Future is committed to ensuring that fundraising activities are carried out in an ethical manner.

This policy applies to the Board, casual, permanent and contract staff and volunteers.

Purpose

The purpose of this document is to identify A Liquid Future's position on fundraising practice and to document the standards expected in raising funds from the community.

Policy

A Liquid Future adheres to the following standards:

- Fundraising activities carried out by A Liquid Future will comply with all relevant laws.
- Any communications to the public made in the course of carrying out a fundraising activity shall be truthful and non-deceptive.
- All monies raised via fundraising activities will be for the stated purpose of the appeal and will comply with the organisation's stated mission and vision.
- All personal information collected by A Liquid Future is confidential and is not for sale or to be given away or disclosed to any third party without consent.
- Nobody directly or indirectly employed by or volunteering for A Liquid Future shall accept commissions, bonuses or payments for fundraising activities on behalf of the organisation.
- No general solicitations shall be undertaken by telephone or door-to-door.
- Fundraising activities should not be undertaken if they may be detrimental to the good name or community standing of A Liquid Future.
- Financial contributions will only be accepted from companies, organisations and individuals the Board considers ethical.

Responsibilities

The Board is responsible for the implementation and review of this policy.

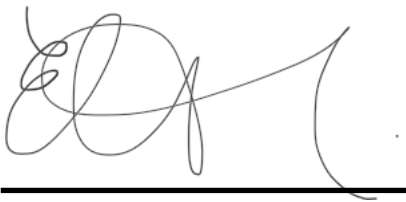
All Board members, casual, permanent and contract staff and volunteers are responsible for adhering to this policy.

Procedures

A Fundraising Sub-Committee will be formed to oversee the major fundraising tasks. The Fundraising Sub-Committee will report regularly to the Board, including tabling of meeting minutes at Board meetings.

All fundraising activities must have the prior approval of the Board, as recorded in Board meeting minutes.

A statement estimating income and expenses will be prepared prior to the commencement of any new fundraising activity that may present a financial risk to A Liquid Future. Fundraising activities should not be undertaken if they will expose the organisation to significant financial risk.




Elizabeth Grace Murray
(CEO)



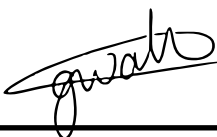
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